



Position:	Podiatrist (PN 862)
Division:	Health Programs
Section:	Allied Health
Classification:	ALL 2
Position Reports to:	Team Leader - Podiatry
Location:	Alice Springs (site as directed)
Last Review:	September 2025

Role Description

The Podiatrist works as a part of a multidisciplinary team delivering culturally-responsive, safe and high-quality podiatry services for Aboriginal and Torres Strait Islander people within the Central Australian community.

The Podiatrist will support clients with diabetes-related foot complications and other lower limb pathology, practicing within their scope and receiving ongoing mentoring from Senior Podiatrists. The Podiatrist will work across the various primary health programs within the organisation; including Chronic Conditions, Commonwealth Home Support Program (CHSP), the National Disability insurance Scheme (NDIS), and Medicare, among others.

This role is primarily based in Mparntwe (Alice Springs), however outreach services and regular overnight travel to remote communities are inherent requirements of the role.

Team Description

Congress is an Aboriginal Community Controlled Health Service (ACCHS) that provides comprehensive primary health care services to Aboriginal people in Alice Springs and nearby remote communities. Further information is available at www.caac.org.au.

The Podiatrist works as a part of a multi-disciplinary primary health care team. This position sits within the Allied Health Team, as part of the Health Programs Division. The Podiatrist will work closely with the Team Leader – Podiatry and broader Podiatry team to develop and promote the service in partnership with community, and operate within the Congress Cultural Safety Framework and other relevant policies and procedures.

Within Congress, the Podiatrist works closely with other Allied Health Professionals, Aboriginal Allied Health Assistants, Aboriginal Health Practitioners, Cultural Advisors, Nurses, General Practitioners, and visiting specialists.

Responsibilities

MAIN DUTIES <i>(This is not a comprehensive list of all duties required of the position)</i>	• Deliver person-centred, evidence-based podiatry services for clients • Provide management of the high-risk foot, including wound care and offloading • Work collaboratively within a multi-disciplinary team to optimise client health outcomes • Independently manage a caseload of clinical work with support from senior colleagues, to promote safety and quality care
--	--

	• Actively engage in supervision and self-directed learning to increase skills and knowledge and develop clinical practice • Contribute to strengths-based advocacy for the rights and needs of Aboriginal people • Ensure all documentation, records and health information systems are maintained, handling client information sensitively and confidentially • Identify stock needs and assist with re-ordering of stock including general podiatry, offloading consumables and footwear • Ensure effective claiming of billable service delivery in accordance with the relevant policy • Facilitate client self-management and wellbeing, including developing holistic care plans, with support from senior staff as required • Undertake other duties (and training) that are safe, legal, logical, and responsible while being within the limits of employee's skill, competence and training, consistent with the position classification.
WORK ORGANISATION <i>(Planning and coordination)</i>	• Work autonomously with accountability for specific goals/objectives within your scope of practice • Provide training and mentoring relating to podiatry for Aboriginal Allied Health Assistants, Aboriginal Health Practitioner- Foot Health, students and other colleagues • Inform and contribute to continuous quality improvement initiatives • Build and maintain effective partnerships with other health service organisations, community stakeholders and external podiatry service providers within Central Australia to optimise client outcomes • Incorporate cultural advice and mentoring from Congress' cohort of cultural experts in daily work • It is an inherent requirement of this position to work across multiple sites, including remote locations, for up to a week at a time • Be an active team member and support a service-based work culture showing commitment to the organisation's strategy, mission, vision, and values outlined by the board. • Take all reasonable steps to support the employment, professional development, and promotion of Aboriginal people across all parts of Congress.
WORK HEALTH AND SAFETY	• Take reasonable care for your own health and safety and for the health and safety of anyone else who may be affected by your acts and omissions in the workplace. • Work in accordance with Congress' WHS policy, the WHS Act, Regulations and Code of Practices. • Ensure WHS non-conformances or incidents/injuries are notified.
VALUES AND BEHAVIOURS	• Conduct all work in line with Congress values which are: Cultural Integrity, Respect, Accountability, Compassion and Self-determination. • Apply the cultural framework and adhere to community specific protocols in all aspects of work with Congress. • Apply strict confidentiality practices and guidelines to all patient, client, personal and commercially sensitive information.

Person Requirements (*Qualifications & Attributes*)

ESSENTIAL

1. Bachelor of Podiatry or equivalent tertiary qualification and current registration with the Australian Health Practitioner Regulation Agency (AHPRA)
2. Hold a current first-aid and CPR Certificate in accordance with AHPRA registration or willingness to obtain
3. Experience in the management of complex high-risk foot presentations
4. Knowledge of community-based podiatry service delivery with a multidisciplinary team, including working with a broad range of clients from varying socioeconomic backgrounds who present with a variety of lower limb pathology
5. Understanding of the complexities of service delivery to remote Aboriginal communities
6. Ability and willingness to travel to and work in remote locations for up to a week at a time, including travel on light aircraft.
7. Current driver’s license or ability to obtain

DESIRABLE

1. Is or Aboriginal descent; identifies as an Aboriginal person; and is accepted as an Aboriginal person by the Aboriginal community.
2. Experience working within an Aboriginal Community Controlled Health Service
3. Knowledge of Medicare, CHSP and NDIS funding requirements
4. Current MR class driver’s license

Appointment Conditions

- Employment with Congress is conditional on the employee providing NT Working with Children Check (Ochre Card), NDIS Worker’s Clearance and Satisfactory Criminal History Check.
- Employee interaction with residents within communities will be taken into account as part of the final performance assessment during the probation period.
- Persons being considered for a position with Congress may be required to undergo a pre-employment medical examination and drug screen to determine fitness to perform nominated duties.

Marale Prior

Position Description Authorised by: **General Manager – Health Programs** **September 2025**

ACKNOWLEDGEMENT		
I have received a copy of the Position Description and have read and understand its contents.		
Employee Name	Signature	Date
Supervisor Name	Signature	Date